**Mobility Agreement**

**Staff Mobility For Teaching**

Planned period of the teaching activity: from *dd/mm/yyyy* till *dd/mm/yyyy*

Duration (days) – excluding travel days: number

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) | **[Please fill in]** | First name (s) | **[Please fill in]** |
| Seniority[[1]](#endnote-1) | **Junior/ Intermediate/ Senior** | Nationality[[2]](#endnote-2) | **[Please fill in]** |
| Sex [*M/F*] | **M/F** | Academic year | **2019/2020** |
| E-mail | **[Please fill in]** | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **[Please fill in with the full legal name of your University in English]** | | |
| Erasmus code[[3]](#endnote-3)  (if applicable) | **Not applicable** | Faculty/ Department | **[Please fill in]** |
| Address | **[Please fill in with the full postal address]** | Country/ Country code[[4]](#endnote-4) | **[Please fill in]** |
| Contact person  name and position | **[Please fill in]** | Contact person  e-mail / phone | **[Please fill in]** |
| Size of enterprise  (if applicable) | <250 employees  >250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **The Eugeniusz Geppert Academy of Art and Design in Wrocław** | Faculty/ Department | **[Please fill in]** |
| Erasmus code  (if applicable) | **PL WROCLAW07** |
| Address | **Plac Polski 3/4, 50-156 Wrocław** | Country/ Country code | **PL Poland** |
| Contact person name and position | **Kinga Bacewicz, MA, Specialist for International Cooperation** | Contact person e-mail / phone | **international@asp.wroc.pl**  **0048 71 34 380 31**  **ext. 232** |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Main subject field[[5]](#endnote-5): **[Please fill in]**

Level (select the main one): Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8)  **[Please indicate the relevant option]**

Number of students at the receiving institution benefiting from the teaching programme: **[Please fill in]**

Number of teaching hours[[6]](#endnote-6): **[Please fill in]**

Language of instruction: **[Please fill in]**

|  |
| --- |
| **Overall objectives of the mobility: [Please fill in]** |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved): [Please fill in]** |

|  |
| --- |
| **Content of the teaching programme: [Please fill in]** |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions): [Please fill in]** |

1. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-3)
4. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-4)
5. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-5)
6. A minimum of 8 teaching hours per week (or any shorter period of stay) has to be respected. If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week shall be proportional to the duration of that week. If the teaching activity is combined with a training activity during a single period abroad, the minimum is reduced to 4 teaching hours per week (or any shorter period of stay). There is no minimum number of teaching hours for invited staff from enterprises. [↑](#endnote-ref-6)